

SBWIB, Inc.

SOUTH BAY WORKFORCE INVESTMENT BOARD, INC.

A Private Nonprofit Corporation

An Equal Opportunity Employer

CAREER SERVICES

CONSTRUCTION ASSISTANT

JOB ANNOUNCEMENT

Summary

The South Bay Workforce Investment Board, Inc. (SBWIB) is seeking a highly motivated and competent individual to assist with the company's construction programs (YouthBuild/HRRP). This person will be responsible for assisting our construction team with manual labor and support operations, performing various construction-related tasks while demonstrating an unwavering commitment to safety. The Construction Assistant may be assigned to work at our Lennox YouthBuild office or at various offsite worksites throughout LA County. The ideal candidate will have excellent listening and organizational skills and will serve an important role to our team by expediting the completion of construction projects.

Salary & Benefits

This is a full-time position, 32 hours/week (M-Th 7:30am - 3:30pm), with a starting hourly wage of \$18.23. Our Company has developed a comprehensive set of employee benefit programs to supplement our employees' regular wages. Our benefit package represents a hidden value of additional income to our employees, which include a 65% health cost reimbursement (for employee only), sick and vacation time, holidays and a competitive 401k plan. All full-time employees are invited to participate in the company's health benefits package after completing the 60-90-day employment introductory period.

Minimum Qualifications

High School/GED Education; Journeyman level experience in construction trades; 1 – 3 years of overall construction experience; knowledge of basic building codes and construction methodologies; ability to read and understand blueprints; knowledge of construction site safety procedures; demonstrated ability to utilize effective communication skills; Must be able to travel from location to location. A valid California Driver's License, reliable transportation and proof of insurance are required. Must be able to pass drug and background screening. OSHA certification is a plus.

Other Qualifications

- Familiarity with power tools and machinery
- Knowledge of mixing and pouring construction material (concrete, sand, grout etc.)
- Knowledge of basic engineering and construction principles and methods
- Able to work alone or under direct supervision
- Excellent balance and eye-hand coordination
- Ability to meet the physical demands of the job (standing for long periods of time, lifting heavy loads, etc.)
- Commitment to safety rules
- Bi-lingual (English/Spanish) preferred.
- Nonsmoker preferred.

Essential Duties and Responsibilities

Working under the supervision of the Construction Program Coordinator, the Construction Assistant will perform various duties that include, but are not limited, to the following:

- Assist in construction projects

- Transport, unload and carry materials and equipment back and forth to and on construction sites
- Use equipment to break old forms and structures
- Prepare and apply construction materials to build structures or fill gaps (e.g. cement)
- Clean out debris, hazardous, obsolete and/or discarded material from each worksite as necessary
- Use power tools and machinery when needed according to safety instructions and practices
- Perform manual labor tasks as necessary (e.g. digging, stacking up goods)
- Set-up warning / safety signs (e.g. signposts, cones) for vehicles and passersby to help prevent hazards
- Help with setting up and transferring temporary structures (e.g. scaffolding)
- Report issues with equipment or unsafe conditions
- Perform other duties as assigned.

Working Conditions

Performing duties of this position may require spending the majority of the day walking, standing, sitting, lifting, bending, carrying heavy objects in or outdoors, and performing other strenuous physical and construction related duties. Must be physically capable of performing such duties; must have good time management skills, be able to work well under stress and meet deadlines. Must have reliable vehicle and be able to travel to various worksite locations within LA County. Must have a valid driver's license and proof of insurance.

How to Apply

Send a cover letter and résumé to apply@sbwib.org for consideration. Recruitment for this position will end upon receipt of a sufficient number of résumés. Only those applicants with the most relevant qualifications and knowledge will be invited to participate in the oral interview. No phone calls please.

The SBWIB, Inc. is an equal opportunity employer. Applicants are considered for all positions without regard to race, color, sex, gender identity, national origin, age, mental or physical disability, medical condition, marital status, sexual orientation, pregnancy, ancestry, religion, military or veteran status, or any other status protected by law.

The SBWIB, Inc. provides reasonable accommodations consistent with its legal obligations. Therefore, applicants who may need reasonable accommodations or other assistance in relation to a disability or religion, at any point within the application process or thereafter if hired, should immediately inform SBWIB, Inc. by sending an email to apply@sbwib.org.